



**STATE OF NEW JERSEY**  
**Board of Public Utilities**  
44 South Clinton Avenue, 9th Floor  
Post Office Box 350  
Trenton, New Jersey 08625-0350  
[www.nj.gov/bpu/](http://www.nj.gov/bpu/)

## **Clean Fleet Electric Vehicle Incentive Program**

The New Jersey Board of Public Utilities (NJBPUB) is offering grant funding to support the purchase of up to two (2) eligible electric vehicles (EVs) and one (1) Level-Two electric vehicle charging station for local and state government authorities in New Jersey. Subject to the availability of funds, the incentive program will award grants to approved applicants as follows: \$1,500 toward the purchase of a dual-port Level-Two charging station; and \$4,000 toward the purchase of a battery electric vehicle. The primary goal of the grant is to improve New Jersey's air quality and assist local and state government authorities' transition to electrically fueled fleets. NJBPUB Staff will accept applications until May 30, 2021, or until funds are exhausted.

Details of the grant are as follows:

- This program opened on December 1, 2019 and will close on June 30, 2021.
- Applicants may apply for up to two (2) eligible battery electric vehicles and one (1) Level-Two electric vehicle charging station through this program.
- Eligible applicants are local and state government authorities, which include counties, municipalities, and local utility authorities as well as state agencies in New Jersey.
- Awards shall be in the form of a reimbursement, based on proof of purchase of a new eligible vehicle and/or charging station. All applicants will be required to complete a Grant Reimbursement Form in order to receive their grant award.
  - The vehicle listed on the application should be the same year, make, and model listed on the Grant Reimbursement Request Form. If for any reason a change needs to be made to the make and/or model of the vehicle purchased for this grant, please notify NJBPUB.
- NJBPUB reserves the right to inspect the vehicle or charging station for program verification purposes.
- Eligible vehicle(s) and charging stations must be purchased and received in order to submit the grant reimbursement form. Vehicles and/or charging stations purchased prior to December 1, 2019 are not eligible. Leased vehicles are not eligible.

- Applicants are not permitted to stack funding/incentives from the It Pay\$ to Plug-In Program and the Clean Fleet Electric Vehicle Incentive Program for the same charging station. If an applicant has received funding from the It Pay\$ to Plug-In Program, documentation showing that the charging stations are different will be required when submitting the Grant Reimbursement Request Form.

Please note that grants will be awarded on a rolling basis, with priority given to applications which fulfill the following criteria. For grants associated with electric vehicles, priority will be given to applicants which would be adding their first electric vehicle to their fleet. For grants associated with electric vehicle charging stations, priority will be given to: (1) Applicants which would allow for public utilization of the Level-Two charging station when not in use by the electric fleet vehicle; (2) Applicants which indicate that they will post signage for the station and list the charging station on applicable websites; and (3) Applicants which have more than 10% of the residents within their geographic boundary living below the Federal Poverty Level (FPL).

## Clean Fleet Electric Vehicle Incentive Program Application

All fields are required to be completed. Failure to include required information may delay processing of your grant application or denial of a grant. If you have questions, please email [EV.programs@bpu.nj.gov](mailto:EV.programs@bpu.nj.gov).

### Procedure

Step 1: Complete the Application Form.

Step 2: Submit application to NJBPU via this email address: [EV.programs@bpu.nj.gov](mailto:EV.programs@bpu.nj.gov) by **5:00 p.m. on May 30, 2021**. If grant funding has been expended before this deadline, an announcement will be posted on the NJBPU website.

Step 3: If the grant application is approved, NJBPU will provide and execute a grant agreement with the applicant.

Step 4: Applicants must purchase and receive eligible vehicle(s) and/or charging stations before submitting the grant reimbursement forms. Vehicles or charging stations purchased prior to December 1, 2019 are not eligible.

Step 5: Complete and submit a Grant Reimbursement Form along with paid invoice(s) for the vehicle(s) and/or charging station listed on the application to the NJBPU via this email address: [EV.programs@bpu.nj.gov](mailto:EV.programs@bpu.nj.gov). The deadline for the Grant Reimbursement Form is June 30, 2021.

Step 6: After NJBPU Staff's review and approval of the Grant Reimbursement Form and invoices, grant funds will be disbursed.

### Eligible Vehicles

Through this grant program, eligible vehicles will be those which are 100% electric, also known as battery electric vehicles (BEVs). Any BEV is eligible for this grant program. Applicants may make their purchases through the State Purchasing Contract under Award T0099, but are not required to do so. The State Purchasing Contract includes the 2019 Nissan Leaf and the 2020 Chevrolet Bolt.

### Eligible Electric Vehicle Charging Stations

The Level-Two charging station covered under this grant may be of any brand selected by the applicant, but must be a dual-port charger and have the ability to capture data, referred to as "networked charger."

**Please answer the following:**

1. How many vehicles are you applying for? \_\_\_\_ 1 \_\_\_\_ 2
  - a. Please list the year, make, and model of the vehicle(s):  
\_\_\_\_\_  
\_\_\_\_\_
  - b. Are you applying for a grant to reimburse you for a battery electric vehicle purchased after December 1, 2019, which already exists within your fleet? \_\_\_\_ Yes \_\_\_\_ No
  
2. Would this be the first electric vehicle in your fleet?  
\_\_\_\_ Yes \_\_\_\_ No  
If there are EVs in the fleet currently, please list them below.  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Are you applying for an electric vehicle charging station? \_\_\_\_ Yes \_\_\_\_ No
  - a. If so, is the charging station you intend to purchase a “networked” charger capable of collecting data?  
\_\_\_\_ Yes \_\_\_\_ No
4. When not in use by your electric fleet vehicle, will the charging station be available for public use?  
\_\_\_\_ Yes \_\_\_\_ No
  - a. If so, will there be signage to indicate that there is a publicly available charging station?  
\_\_\_\_ Yes \_\_\_\_ No
  - b. Where is the intended site of the charging station? Please describe and provide an address.  
\_\_\_\_\_
  - c. Where will the signage for the charging station be located?  
Location(s): \_\_\_\_\_
  - d. Will the charging station be listed online and, if so, where? (Ex: [U.S. DOE Alternative Fuels Data Center Station Locator](#), [Plug Share](#), etc.)  
\_\_\_\_ Yes \_\_\_\_ No  
Location(s): \_\_\_\_\_
  
5. What percentage of the residents residing within your geographic boundaries are below the federal poverty level (FPL)?  
\_\_\_\_\_

## Clean Fleet Electric Vehicle Incentive Program Application

APPLICANT INFORMATION		
Please identify the type of entity applying for the Program below.		Application Date:
___ Municipality		
___ County		
___ Utility Authority		
___ State Government Agency or Entity		
Full Name of Entity:		
Mailing Address:		
Application and Reporting Contact Person:	Phone:	Email:
Financial Officer's Name:	Phone:	Email:
Grant Executor's Name (Person authorized to sign the grant agreement on behalf of the applicant):		Title:
As the Grant Executor, I hereby certify that I am authorized by _____ to submit and sign this grant application on behalf of _____ in order to apply for funding from the Clean Fleet Electric Vehicle Incentive Program.		

\_\_\_\_\_  
**Name**                      **Date**

\_\_\_\_\_  
**Title**                              **Signature**

\_\_\_\_\_  
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